

Village Board Meeting
April 3, 2013
Agenda

Swearing in of Officials

Mayor's Priorities

- Report highlights

Community Events:

- Earth Day – April 20, 2013- Evan Lawrence
 - Request for Board to sponsor the event and cover with Village Insurance
 - Organizers now include Evan Lawrence, Cambridge Connects and the Mayor
 - Participants :
 - Music by the Hubbard Hall fiddlers 11:30 to 1:00
 - Howard Romack – reptiles
 - Kids events – Cambridge Connects
 - Localvores
 - Still looking for food vendor and earth friendly businesses

Village Events:

- Meet the Mayor, the Board and Village Employees – April 19, 2013
 - In the Village Court Room
 - Cake and cookies provided by the Mayor and friends
 - Board and Village employees invited to attend but not required
 - Everyone welcome

Organizational Meeting

Appointments – motion to accept:

- Assessor – William R. McCarty
- Clerk/Treasurer – Bethany L. Witham
- Court Clerk – Lisa Austin-Cuddihy
- Historian – Mary Anne McAvoy
- Librarian – Judy B. Center
- Librarian Assistants – Julie S. Weatherby, Gail M. Vogel, Cynthia J. Maguire
- Safety Officer – George G. Bell, Jr., Chief of Police
- Superintendent of Public Works – Michael J. Telford
- Registrar of Vital Statistics – Tracy Schneider
- Deputy Registrar – Bethany Witham
- Youth Director – Meaghan J. Wilkins
- ZEO – Brian McKay
- Planning Board Chair – Richard M. Sweeney
- Zoning Board of Appeals Chair – Stephen Deibel
- Clerk to Planning and Zoning Board – Danielle Robertson

Organizational appointments – motion to accept:

- Official Newspaper: The Eagle
- Official Depository: Glens Falls National Bank
- Mileage Rate: \$.55 per mile
- Cambridge Volunteer Fire Department to be paid 18% of the 2013 Fire Contracts with the Town of White Creek, Town of Cambridge and Town of Jackson
- Next Organizational Meeting will be April 2, 2014
- Cambridge Band to be compensated \$500.00 to participate in the 2013 Memorial Day Parade
- REGULAR Village Board meetings to be held on the first Wednesday of each month at 7 pm at the Village Municipal Center, 56 North Park Street, Cambridge.
- SPECIAL meeting may be called by the Mayor or Deputy Mayor upon notice of the official newspaper, The Eagle, and public postings
- Authorized signatures for all Village banking accounts that normally require one signature only, be Clerk/Treasurer Bethany Witham OR Mayor Valerie Reagan AND Deputy Clerk Tracy Schneider.
- Fire Police appointments
 - Gerald Aiken
 - Bruce Brundige
 - Timothy Jansen
 - Alvon Mccauley
 - William Allan Stearns
 - David Webster

Fee Schedule – see attached schedule – motion to accept:

Reorganization –

Deputy Mayor: Rick Lederer-Barnes

Auditors: Sara Kelly and Rick Lederer-Barnes

To be decided at a future Board Meeting – asking the Board members to review the list and indicate their interest:

- Police Committee
- Fire Department Liaison
- DPW Liaison
- Utilities
 - Cable TV
 - Celebrations
 - Lights
 - Trees
 - Landfill
 - Sewer
 - Water
 - Pollution
 - Technology

- Youth
- Parks and Recreation
 - Skate Park
 - Playground
 - Durrin Park
- Development
 - Economic Development
 - Tourism
 - Comprehensive Plan
- ZEO, Planning Board and Zoning Board of Appeals Liaison

Project Leads and Committees – To be decided at a future Board Meeting – asking the Board members to review the list and indicate their interest:

- Rewrite of Sign Zoning
- Historic Preservation – Historically Significant Structure Ordinance
- Oversight of payroll
- Oversight of time sheets
- Open meetings law – posting of meeting notices, posting of board packets
- Board training
- Village office staff training
- Liaison to the Office to the State Comptroller’s Office
- Review of the Annual Update Document (once a year)
- Development and Updating of a Policy and Procedures Manual

Approval of Minutes:

- February 6, 2013
- Fire House Public Hearing – March 13, 2013 – no hearing held, informational session only
- March 20, 2013 – Budget Workshop – no minutes taken/no action taken
- March 25, 2013 – Budget Workshop - no minutes taken/no action taken

Department Reports:

- Mayor will be meeting with Department Heads to reformat department reports
- Police
 - Activities for the past month
 - report highlights
- DPW
 - Activities for the past month
 - Report highlights
 - DOT paving of route 22 and Main Street
 - Increase in CHIPS funding
 - Flooding at 6 Avenue A
- Main Street Pedestrian Project
 - Meeting scheduled with Del Signore April 8, 2013 at 2 pm
 - Review of final project plans and B&L’s acceptance
- Fire Department

- Report
- Approval of new fire department members - resolution
 - Michael Wilson
 - Jamie Barton
 - James Weber
- Attorney
 - Report
 - Ackley Building
- Clerk
 - Report highlights
 - Financial report
- Youth
 - Report highlights
 - Youth Commission expenditures – correction of Village accounting
- Assessor
 - Report highlights
- Historian
 - Report highlights
 - Motion to Approve ordering of display cabinet
- Zoning Enforcement
 - Report highlights
 - Demolition Permits
- Library
 - Librarian
 - Motion to accept Judy Center’s letter of intent to retire, with regrets
 - Thank for time and dedication
 - Report highlights
- Zoning Board of Appeals
 - Report highlights
- Planning Board
 - Report highlights

Projects:

- Fire House
 - Call to Canton, NY
 - Meeting to plan next steps
- Economic Development
 - Report highlights
- Personnel Manual

Correspondence

- In packet – highlights

Old Business

Other Business to come before the Board

- Transfer Station Stickers – to purchase more or not

Audit of the Bills – completed before the Board meeting or Thursday, April 4, 2013

Executive Session – if needed