

2012 After School Program Registration Form
Village of Cambridge Youth Department

Child's Name _____ Grade _____

Parent(s) _____ Teacher _____

Address _____

City/State/Zip _____

Home Phone _____ Cell _____

Email _____

Emergency Contact & Phone _____

Does your child have any allergies? Y N

If yes, please list _____

Does your child have any medical issues we should be aware of? Y N

If yes, please list _____

What else should we know about your child? (i.e. behavioral issues, etc)

Please list _____

Please give a rough schedule of what days your child to attend the program

This only serves as a guide for us to plan for staffing.

MEDICAL TREATMENT AUTHORIZATION

This health history is correct and complete. The person described in this form has permission to engage in all camp activities except as noted within. I hereby give permission to the Cambridge Youth Commission to provide, seek, and consent to routine health care, administration of prescribed medications, and emergency treatment for me/my child, as may be necessary, including, but not limited to x-rays, routine tests and treatment, and/or hospitalization. I also give permission for the camp to arrange related transportation. I agree to the release of any records necessary for treatment, referral, billing, or insurance purposes. In the event I cannot be reached in an emergency, I hereby give permission to the physician selected by the Cambridge Youth Commission to secure and administer treatment, including hospitalization, for the person named above.

Signature of Parent or Guardian _____ Date _____

Mail completed form to Meaghan Wilkins, c/o Village of Cambridge, 56 N. Park Street, Cambridge, New York 12816

Afternoon Program Information

Our Program

Children will have a fun filled afternoon including structured group activities promoting team building, creativity and both fine and gross motor skills. There will also be homework help and a healthy snack.

Daily Schedule

2:30-3:00 – Children arrive and participate in various table activities.

3:00 – Snack

3:15-4:00 – Group activity. This could include an art project, sports science activities, or other enriching programs.

4:00-4:15 – Transition break

4:15-4:45 – Homework time.

Students are expected to work on homework during this time or read quietly. Some support will be available.

4:45-5:15 – Gross motor play. Weather depending we'll head outside to the playground.

5:15-5:30 – Clean-up/Pick-up

Flexible Drop-in Format

Once the registration form is complete you may send your child anytime. We do not have a limited number of slots, so feel free to send children when you need to.

IMPORTANT!!!! For the afternoon program we ask that you send a note to school with your child so their classroom teacher is aware of their after school plans.

Logistics – NEW PLEASE READ

We now have a classroom! We are located in room 50 in the elementary wing. We have our own entrance, located on the front of the building, near the primary entrance. Look for the bright yellow sign! Cars are not allowed in the front loop before 3:30pm. If you need to pick up your child before that, please find alternate parking.

Fees

The cost for the after school program is as follows:

Pick up by 3pm - \$3

Pick up by 4pm - \$5

Pick up by 5:30pm - \$10

Discounts:

2+ children participating
(Price per child)

Pick up by 3pm - \$3

Pick up by 4pm - \$4

Pick up by 5:30pm - \$8 (Price per child)

Full Week/Full Day Payment
Pay for the full week in

advance
\$40 per week (save \$10!)

Ask about other possible discounts for families who receive FREE lunch.

Payment

After school fees will be calculated each week and payment for the previous week is due the first day your child attends in the following week. (Unless utilizing advance pay discount). Payments may be made by Check to Village of Cambridge Youth Department.

Discipline

Physical violence or verbal insults of any kind are not tolerated at the program. Children who cannot follow our guidelines will be removed from the program. (See page 4)

Our Staff

Meaghan Wilkins is the Director of our program. She has a B.A. In Studio Art and a Masters Degree in Psychology. She is currently pursuing her Ph.D. in Organizational Psychology. Meaghan has been working with the CYC since 1994, and some of her accomplishments include the creation of the After School Program and Lake Lauderdale Summer Day Camp.

Our support staff come from different backgrounds and bring a diverse skills and talents to our

program. We work closely as a team and all staff are dedicated to making sure your child has a happy and healthy after school experience. Please feel free to ask questions or discuss your concerns with any of our staff members.

Safety is a priority at the program. Meaghan is a licensed Emergency Medical Technician and our other staff members are certified in CPR/AED and First Aid.

Got Stuff?

Since we now have a classroom we'd be happy to accept gently used items. This includes tables, chairs, book shelves, carpets, wall decorations, toys, games and more.

Contact Information

For more information about the program please contact Meaghan Wilkins at 518-677-3086 or email youth@cambridgeny.gov.

Please note the cell phone, 518-955-1092 is no longer in service. You may call Meaghan anytime to reach the program.